

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-101(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY

1. **Title of the substantive policy statement and the substantive statement number by which the policy statement is referenced:**
Document Title: Compliance and Enforcement Policy
Identification number: 0010.002
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
July 21, 1998
3. **Summary of the contents of the substantive policy statement:**
This policy contains the approach ADEQ is required to follow during compliance and enforcement action to ensure equitable, consistent, and timely treatment of all violations.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This is a revised policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Mark Santana, Administrative Counsel
Address: Department of Environmental Quality
3033 North Central Avenue
Phoenix, Arizona 85012
Telephone: (602) 207-4251
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of this policy document are available at a cost of .25¢ per page from the Information Center Front Desk, Suite 100, ADEQ, 3033 N. Central Avenue, Phoenix, Arizona 85012.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY

1. **Title of the substantive policy statement and the substantive statement number by which the policy statement is referenced:**
Document Title: RCRA Civil Penalty Policy
Identification number: 0137.000
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
May 30, 1998
3. **Summary of the contents of the substantive policy statement:**
This policy is to provide a penalty calculation methodology specific to the Hazardous Waste Section pursuant to the ADEQ Civil Penalty Policy #0015.000. The calculations will determine an appropriate penalty, and explain and document the process by which ADEQ arrived at the penalty figure.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This is a new policy statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Lupe Buys, Hazardous Waste Compliance Manager

Arizona Administrative Register
Notices of Substantive Policy Statements

Address: 3033 N. Central Avenue
Phoenix, Arizona 85012

Telephone: (602) 207-4105

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

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NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY

1. Title of the substantive policy statement and the substantive statement number by which the policy statement is referenced:

Document Title: Addressing Spike and Surrogate Recovery as They Relate to Matrix Effects in Water, Air, Sludge and Soil Matrices Policy

Identification number: 0154.000

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

October 23, 1998

3. Summary of the contents of the substantive policy statement:

This policy will assure that data submitted to ADEQ meets regulatory requirements and are legally defensible by establishing alternative criteria for when the established method recovery acceptance criteria for matrix spikes and/or surrogates are exceeded.

Because ADEQ is a regulatory agency, compliance results must be able to meet all legal constraints and uphold all analytical method requirements.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Kenyon C. Carlson, Quality Assurance/Quality Control Unit Manager

Address: 3033 N. Central Avenue
Phoenix, Arizona 85012

Telephone: (602) 207-4866

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

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ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY

1. Title of the substantive policy statement and the substantive statement number by which the policy statement is referenced:

Document Title: Analytical Methods Having Provisions for a One-Point Calibration and Continuing Calibration Verification Constraints Policy

Identification number: 0155.000

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

October 23, 1998

3. Summary of the contents of the substantive policy statement:

Adherence to this policy will assure that all laboratory-generated data submitted to ADEQ meets regulatory requirements and are legally defensible.

Where CCV requirements are part of the test method and where test methods are part of the regulatory requirements, then the CCV requirements as dictated by the analytical method must be followed.

4. A statement as to whether the substantive policy statement is a new statement or a revision:

Arizona Administrative Register
Notices of Substantive Policy Statements

This is a new policy statement.

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ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY

1. Title of the substantive policy statement and the substantive statement number by which the policy statement is referenced:

Document Title: Inspection Procedures Policy

Identification number: 0156.000

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

July 31, 1998

3. Summary of the contents of the substantive policy statement:

This policy is to set forth the protocols to be followed by ADEQ employees who will be conducting on-site inspection. This policy identifies how ADEQ inspectors will comply with A.R.S. § 41-1009, "Inspections; applicability."

4. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new policy statement.

5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:

Name: Mark R. Santana, Administrative Counsel
Address: 3033 N. Central Avenue
Phoenix, Arizona 85012
Telephone: (602) 207-4251

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